



## SARA Committee Meeting Minutes #1

4pm on Sunday 4 February 2018 at 4 Atkinson Ave, Piccadilly

<b>Present</b>	Sally Caston, Craig Colwell (Chairperson), Ev Colwell, Richard Sprod, Anton Steketee, Kate Corner, Simon Ellis-Steinborner, Jo Powell (minutes), Rob Tucker, Steve Cooper, Zara Soden, Steve Gray	
<b>Apologies</b>	Peter Milnes, Ella Robinson, Mark Porter	
<b>Guests</b>	Jenny, Dorothy & Jim Casanova, Chris Franklin, Gerry Velaitis	
<b>1.</b>	<b>Previous Minutes</b> Accepted	
<b>2.</b>	<b>Correspondence</b> Nil	
<b>3.</b>	<b>Treasurer's Report</b> Anton emailed the end-of-year financial statement that went to the auditors	
<b>4.</b>	<b>Events</b> <b>4-hour Twilight – 17 March (St Patrick Day &amp; Election Day); 4-8pm, 2pm maps</b> <ul style="list-style-type: none"> <li>• Jenny, Dorothy and Jim Casanova and Chris Franklin are setters</li> <li>• Zara to be the point of contact with the committee</li> <li>• Last one in Morphett Vale was in 2001</li> <li>• HH – sports centre at Wilfred Taylor Reserve – netball clubrooms, \$500 for hire</li> <li>• Heaps of room and sheds</li> <li>• Not going to cap the numbers</li> <li>• Need roughly 1 toilet per 50 competitors</li> <li>• Committee to organise extra toilets if necessary. 7 toilets available.</li> <li>• Paperwork done for council, as a courtesy, not asking for permission</li> <li>• 45 controls, Paul Hoopman's doing map</li> <li>• Opening entries tomorrow</li> <li>• Will use new Navlight.</li> <li>• Setting team will coordinate with Peter for controls etc (netball will provide some trestles/power/ printers/photocopier etc)</li> <li>• Newsletter tomorrow will call out for Admin/HH volunteers. Mitzi will head up Admin team.</li> <li>• Going to have a St Patrick's Day theme</li> <li>• Bonus points ideas – all team members are wearing visible green (20 points), kissing the blarney stone (at the Hillyards) 20 points, collecting shamrocks on controls – for prizes, 'Pot of gold prizes' for teams finding certain controls on an old map.</li> <li>• Placing controls Fri night and Sat morning.</li> <li>• No alcohol allowed</li> </ul>	



	<ul style="list-style-type: none"><li>• AGM can be in big shed (tight fit) or on courts</li><li>• Entries will be allowed on the day – but won't be advertised</li><li>• Teams only, and no bikes allowed</li><li>• Suggestion to have a hand out 'What are we doing?'</li><li>• Adult \$20, fam \$55, Conc \$15, late fees \$5 from Fri 2 March, close 9 March</li><li>• Promos and calendars in the bags</li><li>• Admin training Wednesday night (14 March). Punches programmed week before.</li><li>• Sally – Onkaparinga Council would like to partner with us in 2019 rogaine. Sally meeting with a representative next week. Making it part of their HALO program.</li><li>• (Jo is happy to set the 2019 Twilight in Sturt Gorge.)</li></ul> <p><b>Velogaine – 21 April, 10am – 2pm for 4 hour, 11am-1pm for 2 hour</b></p> <ul style="list-style-type: none"><li>• David Couche is setter, Gerry Velaitis organising</li><li>• HH is in Dutton, 5-6km north of Truro in a hall, away from the main highway in Truro.</li><li>• St John's Lutheran Church/School Hall \$100 hire (basic facilities) – small, but serviceable.</li><li>• Will put an equipment list together for Peter – one trailer only needed</li><li>• Catering – Truro School (catered for last year's event) – still need to confirm. \$12.50 per head last year. Zara to follow up with last year's caterers.</li><li>• Toilets – need approx. 3 toilets (filled with water!)</li><li>• Gerry to provide a blurb and any photos to Sally</li><li>• Lockable plate controls, no Navlight – card punches only. Need 6 x admin helpers.</li><li>• Entries close 13 April, late fees from 6 April.</li><li>• Fees Adult \$35, Conc \$30, Fam \$85, HH \$15, late fees \$5</li><li>• Create a battery-powered, pedal bike category (standard is &lt;25km for power)</li></ul> <p><b>15/8 Hour Event</b></p> <ul style="list-style-type: none"><li>• Peter &amp; Sue Milnes and Rob Tucker are setters with Don &amp; Helen Vinall as hangers and helpers</li><li>• More than half of control locations have been identified and vetted.</li><li>• Map is under construction</li><li>• One major landowner, and six others</li><li>• Liaising with local school for catering</li></ul> <p><b>24 Hour event</b></p> <ul style="list-style-type: none"><li>• Shady Ridge landowner still to be contacted – HH site (north/east of Worumba, west of Holowiliena)</li><li>• Craig &amp; Evelyn and Simon are setting, Trevor and Erica Diment assisting with control placement</li><li>• Hanging controls last week of school holidays</li><li>• (Steve Cooper to set 24 hour event in 2019 in Land's End?!)</li></ul>	<p>Zara to f/up with caterers</p> <p>Gerry info to Sally</p>
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	<p><b>6 Hour event</b></p> <ul style="list-style-type: none"> <li>Richard Sprod nominated to possibly set around St Michael's (on the Mount) – Mt Lofty</li> </ul>	
5.	<p><b>AGM after Twilight Event</b></p> <ul style="list-style-type: none"> <li>President to be - Kate</li> <li>Secretary to be – Jo</li> <li>Vice President continued – Craig</li> <li>Treasurer continued – Anton</li> <li>Volunteer Coordinator to be – Zita Sankauskas</li> </ul>	
6.	<p><b>Rogainer of the Year</b></p> <ul style="list-style-type: none"> <li>Encourages people to volunteer</li> <li>Those who give up the ability to compete should get points</li> <li>Weighting events would be good</li> <li>Craig to distribute draft of tiers/weighting for volunteers this week, ready for guy in QRA to do the Excel work</li> <li>Will formulate rules which will be advertised</li> <li>Have 'The Rogainer of the Year', then second and third runner-up prize winners</li> </ul>	Craig to distribute draft
7.	<p><b>Website</b></p> <ul style="list-style-type: none"> <li>sarogaining.com.au</li> <li>Five different home page images/text</li> <li>Hosting from ARA is from one spot, but it's at full capacity and can't handle this new website.</li> <li>Want to launch in next four weeks.</li> <li>Jeremy came up with a recommendation that we go with an Australian hosting company, which will cost ~\$200/year. This will appear that we are uncooperative with ARA but ARA will still have access to everything on our website.</li> <li>No-one is managing it within ARA.</li> <li>Meeting agreed that we buy our own hosting. Jeremy to communicate this respectfully to ARA.</li> <li>Important to have good website content, as well as good visual content; it would be good for committee members to be able to contribute to this.</li> <li>Sally to email links to committee to check.</li> <li>Sally will need immediate feedback, with aim that website go live asap</li> <li>Entry system will be finalised once the new hosting is in place. (Up and running by the Velogaine.)</li> <li>Payment to external group for our entry system - \$1 per person. The payment platform is separate to the personal details entered on the website.</li> <li>Merchandise payments goes through as per the entry system.</li> <li>Entries on the day will still be cash, though in the future could use the phone banking system.</li> <li>Can't enter until you pay.</li> <li>Suggest that merchandise sales are linked to close when the event closes.</li> </ul>	<p>Sally to email links</p> <p>Committee feedback to Sally asap</p>



8.	<b>Any other business</b> <ul style="list-style-type: none"><li>• Craig to look at <b>meeting dates</b> and distribute</li><li>• <b>DEWNR</b> – Orienteering has been negotiating with DEWNR to deal directly with the ranger pertinent to specific events, instead of completing DEWNR forms every time. Have an agreement set at the beginning of each year. It will be a generalised agreement. Those parks with multiple departments involved (eg Wilpena Pound) will still need to have the necessary paperwork completed. SARA to work in with Orienteering.</li><li>• <b>Volunteer Day</b> – last Sunday in November – 25 November 2018.</li><li>• <b>Asthma</b> donation. Anton checking. May/may not pay donation. To be discussed at next meeting. Will not be continuing the association with Asthma.</li></ul>	Anton to check Asthma donation
	<b>Meeting closed:</b> 6.45pm	
	<b>Next meeting:</b> TBA	